



January 26, 2010

***Position as CFS Student Research Assistant
for the
Deutsche Bank Prize in Financial Economics***

The Center for Financial Studies is looking to hire a student research assistant to support the project manager of the Deutsche Bank Prize in Financial Economics (<https://www.ifkcfs.de/index.php?id=934>).

The award honors internationally renowned economic researchers whose work has significantly influenced research in financial economics, and has led to fundamental advances in economic theory and practice. The prize is awarded biannually and the next DB Prize will be awarded in Sept. 2011. Prior to the award ceremony, an international academic symposium will be organised at Campus Westend.

The project has different stages of development within a two year period, so the tasks will vary within this time.

Job specification:

- Nomination period: providing support on the database; nomination statistics; preparation of the nomination book for the Jury
- Providing support on preparing the Jury meetings, selection and announcement of the award winner
- Marketing and Press activities (brochures, press releases etc.)
- Keeping the web content current by adding new information (press activities, conference programs, general news)
- Symposium and award ceremony organisation
- 40 hours per month (the CFS is conveniently located at Campus Westend, House of Finance)

Prerequisites:

- Ability to be well organised and able to juggle multiple tasks simultaneously
- Experienced in supporting on event/ conference management
- Computer skills: Microsoft Office (Power Point, Excel etc)
- Good communication skills: English language skills are required, additional German skills would be a strong asset
- Potential applicants would normally be in their “Hauptstudium” or pursuing a Ph.D.

For more information and/or to apply, please contact Sabine Neumann at the CFS (Tel.:+49 69 798 30066). You can also send an email with a current CV (in English or German) and brief outline of relevant prior experience to [neumann\(at\)ifk-cfs.de](mailto:neumann(at)ifk-cfs.de).

